

# *SOCIAL WORK TRAINEE LICENSE*

The Ohio Counselor, Marriage and Family Therapy Board has approved the licensing of social work students as Social Work Trainees. The letter designation is SWT. This change, which represents considerable advocacy on behalf of Mandel School of Applied Social Sciences and other Ohio schools of social work, allows agencies to expand their practice opportunities for social work students, and to place more students in direct practice opportunities. ODADAS and ODMH have included this category in their billing matrix. This inclusion allows agencies to bill for services provided by trainees under supervision.

All students who are not already licensed in Ohio are expected to obtain this trainee license prior to beginning their field placement. The instructions for applying for your license are below. There is no charge for obtaining this license. However, the student is responsible for all costs associated with the required criminal records check.

## ***Online Social Worker Trainee Application Instructions***

1. Go to the website at <https://license.ohio.gov/Applications/default.asp>.
2. Under select a division choose Counselor, Social Worker, & Marriage and Family Therapist Board.
3. Under select a profession choose Social Worker Trainee.
4. Click on start application, and complete your application.
5. Provide the Board with a copy of your course registration which verifies that you are participating in Field Education for the current semester.
6. Please contact the field office if you have any difficulties in registering.